



# Board of Directors

CONDOMINIUM ASSOCIATION INC.

## Closing's Processing Fee Invoice (Estoppel request)

Unit # \_\_\_\_\_

### REQUIREMENTS

Type of Sale: Regular \_\_\_\_\_ Short sale \_\_\_\_\_ Foreclosure \_\_\_\_\_ Certificate of Title: \_\_\_\_\_ Rcvd.

Scheduled closing date: \_\_\_\_\_ Requested on: \_\_\_\_\_

New Buyer's Name: \_\_\_\_\_

\*\*\*\*\*PLEASE ATTACH BUYERS CONTRACT\*\*\*\*\*

*All requests must be received either via email or regular mail and the closing must be indicated.*

### Request Levels prior to closing date:

- Standard** (10 or more business days upon payment received)
- Timely** (5 to 9 business days upon payment received)
- Rush** (2 to 4 business days upon payment received)

### DOCUMENTS

- Estoppel Letters and Condominium Questionnaire:
  - Standard: \$150.00  \_\_\_\_\_ \$
  - Timely \$175.00  \_\_\_\_\_ \$
  - Rush \$190.00  \_\_\_\_\_ \$

**TOTAL:** \_\_\_\_\_ \$

Processed by:  
Initials

Please make check payable to: Lakewood At Emerald Hills Condominium Association Inc.  
\*\*\* Applicable documents will be released once payment in full is received \*\*\*

Revised 02/2015

**Lakewood at Emerald Hills**  
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